

Legal note: This English translation is for your information only. The legal basis for a Course of Examination of Doctoral Candidates is the original German text (see <http://pinguin.biologie.uni-jena.de/fakultaet/promotionsordnung.pdf>).

Course of Examination for Doctoral Candidates

Faculty of Biology and Pharmacy

Friedrich-Schiller-Universität Jena

According to § 3 paragraph 1, in conjunction with § 34 paragraph 3 of the Thuringian Higher Education Act (Thüringer Hochschulgesetz [ThürHG]) of 21 December 2006 (GVBl. S. 601), the Friedrich-Schiller-Universität Jena issues the following amended programme of doctoral study for the Faculty of Biology and Pharmacy (Amtsblatt TKWITTMWK 2001 S. 279). This amended programme of study was decided by the Council of the Faculty on 16 July 2007 and agreed to by the Senate of the Friedrich-Schiller-Universität Jena on 17 July 2007. The Rector has accepted the amendments by

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I. Degrees granted

§ 1

(1) The Friedrich-Schiller-Universität Jena, through the Faculty of Biology and Pharmacy, confers the academic degree of doctor rerum naturalium (Dr. rer. nat.).

(2) The Friedrich-Schiller-Universität Jena, through the Faculty of Biology and Pharmacy, may also confer honorary academic degrees and laureateships in the aforementioned field (Dr. rer. nat. h. c.).

(3) Designators of function or status within this document (i.e., pronouns and other identifiers) are presumed to refer to both the masculine and the feminine forms.

§ 2

(1) The conferral of the doctorate serves as certification of the holder's ability to carry out advanced scientific work within one of the fields represented by the Faculty of Biology and Pharmacy.

(2) The certification will be granted, except in the case of an honorary degree, upon successful submission of a written scientific thesis (dissertation) in accordance with § 8, sitting of an oral exam (doctoral examination) in accordance with § 10, and a public defence of the dissertation in accordance with § 11.

II. Admission and acceptance to a doctoral programme

§ 3

(1) Requirements for admission to apply to a doctoral programme, as a rule, include the possession of a qualifying mark (minimally good) for a completed Diplom, Magister, state examination (Staatsexamen) or Master's degree at a university or peer academic institution in a field suitably preparatory for that in which the doctorate is desired. The Faculty Council (Fakultätsrat) decides whether or not to recognize foreign examinations or degrees as equivalent. The applicant's intended field of study must be one offered by the Faculty of Biology and Pharmacy.

(2) Exceptions to the requirements in paragraph (1) are only possible with the approval of the majority of doctorate-holding members of the Faculty Council, insofar as an equivalent prior education is evidenced. Where applicable, the Faculty Council grants conditional admission which is dependent upon the successful completion of further study or examinations, which generally correspond to the study and examination programmes of the Faculty of Biology and Pharmacy. These additional requirements are to be incorporated as elements of the decision to accept the applicant as a doctoral candidate. The applicant must fulfil the requirements before the examination procedures are opened.

(3) Admission of external applicants can only be effected through the presentation of an informal written statement from an academic instructor who is a full working member of the Faculty of Biology and Pharmacy, in which suitable scientific contact with the intended field of doctoral study is verified.

(4) Graduates of universities of applied sciences (Fachhochschule) may be admitted to apply to a doctoral programme, contingent upon an individual review of the applicant's academic performance within the context of an additional prerequisite course of study (Appendix 1).

(5) As a general rule, an applicant cannot be admitted to apply if he or she has already applied to a doctoral programme or is accepted as a doctoral candidate elsewhere within the same discipline, or has terminated doctoral examination procedures within that discipline, successfully or unsuccessfully.

§ 4

(1) Persons who fulfil the admission requirements in § 3 and who intend to prepare a dissertation can apply to the Faculty of Biology and Pharmacy for acceptance as doctoral candidates. The application process includes the completion of an application form, signed both by the applicant and by the faculty member who is his or her advisor, in which the advisor approves the topic of the dissertation and offers scientific support, and the applicant verifies his or her prior education (Appendix 2). Certification and reports in the form of copies of academic degree papers (which must be certified in the case of external applicants) must be provided along with the application form, as proof of fulfilment of the prerequisites for admission.

(2) The Faculty Council decides whether to accept or reject the application. An application may be rejected if the topic chosen for the dissertation is not suitable to the Faculty, or if it is based in a field which is not usually covered by the Faculty of Biology and Pharmacy and if the technical requirements for the completion of the work are not available. The acceptance of an applicant does not grant him or her any legal rights to the opening doctoral examination procedures.

(3) The decision to accept or reject the application is to be given to the applicant in writing. The certificate of acceptance (Annahmebescheinigung) must specify the topic of the dissertation, the scientific advisor of the dissertation (Betreuer), and, if necessary, include additional requirements as according to § 3 paragraph (2) (Appendix 3).

(4) The dissertation of an accepted doctoral candidate must be produced either at an institute of the Faculty of Biology and Pharmacy or at a peer research institution. Peer institutions are here defined as those in which professors and lecturers of the Faculty are involved as active, full-time members. Dissertations which are produced outside of the Faculty and its peer institutions require the primary supervision of a professor of the Faculty of Biology and Pharmacy.

(5) Acceptance as a doctoral candidate can be revoked if there is no prospect of the dissertation being successfully completed within a reasonable period of time. The candidate is to be given the opportunity of a hearing before the Faculty Council prior to such a decision.

III. Opening of the examination procedures

§ 5

The written application to open the doctoral examination procedures is to be given to the Dean of the Faculty of Biology and Pharmacy. The following documents are to accompany the application:

1. the certificate of acceptance as a doctoral candidate following § 4 paragraph (2) and, if necessary, verification of fulfilment of additional requirements as in § 3 paragraph (2);
2. four copies of the dissertation and 20 copies of the associated theses;
3. a written declaration of honour, from which it can be determined:
 - 3.1. that the applicant is familiar with the relevant course of examination for doctoral candidates (Promotionsordnung),
 - 3.2. that the applicant has composed and written the dissertation him or herself and that he or she has acknowledged all additional assistance, personal communication, and sources within the work,
 - 3.3. which persons have assisted the applicant with the choice and assessment of materials and/or supported him or her in writing the manuscript,
 - 3.4. that the applicant has not enlisted the assistance of a doctoral consultant (Promotionsberater) and that no third parties have received either direct or indirect monetary benefits from the applicant for work connected to the submitted dissertation,
 - 3.5. that the applicant has not already submitted the dissertation as an examination paper for a state or other scientific examination,
 - 3.6. whether the applicant has submitted the same, a substantially similar, or a different paper to another postsecondary school and, if so, with what result;
4. an official certificate of good conduct, in the case that the applicant has already been out of university (exmatrikuliert) for more than 3 months and is not in civil service;
5. the certificate of payment of tuition fees (Promotionsgebühr);
6. all documentation and certificates regarding educational prerequisites, including a certified transcript demonstrating the completion of these prerequisites;
7. a curriculum vitae (CV) of the applicant's scientific career;
8. a list of scientific publications and presentations.

§ 6

(1) The Faculty Council decides whether to open the examination procedures during its first sitting following the submission of the application. The decision is made by a majority vote of its doctorate-holding members.

(2) The applicant receives written notice of the opening of the examination procedures from the Dean.

(3) In case of a negative decision by the faculty council, procedures are to be followed as outlined in § 16.

(4) The withdrawal of the application to open the doctoral examination procedures is permissible until either the date for the oral exam (Disputation) has been fixed or the procedures have been closed due to the rejection of the dissertation.

IV. Doctoral committee

§ 7

(1) The Council of the Faculty of Biology and Pharmacy nominates a doctoral committee to conduct the doctoral examination procedures and chooses the presiding members of this committee. At least one member of the committee must also be a member of the Faculty Council. The doctoral committee consists of three reviewers (Gutachter), at least one of which is not a member of the Friedrich-Schiller-Universität and at least 5 other professors (Hochschullehrer oder Privatdozenten). The majority of members of the doctoral commission have to be professors.

(2) All members of the doctoral committee must be professors or must have completed postdoctoral work (Habilitation). The president of the committee has to be a professor of the Faculty of Biology and Pharmacy of FSU Jena. Should one of the presiding members leave, the other members of the committee choose a substitute. Junior professors must not be presidents or vice presidents of the doctoral committee.

(3) If the dissertation has been written under the supervision of an instructor of the Faculty, then this member is to be selected both as a reviewer and as the examiner. This also applies if an instructor of the Faculty served as the contact person to verify the scientific supervision of an external applicant.

(4) The doctoral committee decides in closed session whether to accept the dissertation and on the mark it will receive based on written evaluations and possible evaluative statements as described in § 9 paragraph (1).

(5) All decisions of the doctoral committee are to be recorded in a procedural log (Verfahrensprotokoll).

(6) The right of professors to participate in the doctoral examination procedures is not disturbed by their retirement. The Faculty Council makes decisions regarding further participatory rights.

(7) The Dean has the right to take part in the examination and in the deliberations of the doctoral committee.

(8) The members of the doctoral committee are obliged by § 25 paragraph 2 ThürHG to maintain silence on matters that are revealed to them during closed session, with the exception of matters which are already publicly known or whose significance no longer requires secrecy. Duties to maintain confidentiality based on service and working relationships shall remain undisturbed.

V. Dissertation

§ 8

(1) In the dissertation, the applicant demonstrates his or her ability to independently solve scientific problems whose solutions serve the development of his or her chosen discipline.

(2) The dissertation may be written either in German or in English and must be printed and bound. A German and an English abstract must accompany every dissertation. The Faculty Council may admit a third language in exceptional cases. Such a dissertation has to be submitted together with a German abstract.

The dissertation may also be written by two candidates if each person's scientific contribution is clearly recognizable and if the cooperation is suggested by the scientific method/approach and topic of the dissertation.

(3) The dissertation may be in the form of a cohesive, coherent essay or, in some exceptions, as a cumulative collection of publications and manuscripts. Such a cumulative dissertation must be accompanied by a comprehensive introduction and a concluding overall discussion. Further details may be taken from Appendix 5.

(4) The dissertation is to include a title page (see Appendix 4 for a prototype) as well as a short CV outlining the applicant's scientific educational background and a declaration of the candidate's independent completion of the dissertation (Selbständigkeitserklärung). The aim and substance of the work, formulated in clear and concise theses and written in German, are also to be included on a separate page of the dissertation.

(5) The length of the dissertation should not be greater than 100 pages. Anyone who wishes to exceed this length limit requires the approval of the Dean to do so.

VI. Examination and Marking of the Dissertation

§ 9

(1) The Dean submits the dissertation to the reviewers (appointed as in § 7 paragraph (1)) along with the request that they return an opinion within an appropriate period of time. This period may not exceed two months beyond the opening of the examination procedures. For at least three weeks following the beginning of the evaluation period, the dissertation is made available in the office of the Dean to members of the Faculty who are instructors and/or who hold doctorates, so that they may offer their insights or advisory opinions.

(2) The reviewers submit their evaluation and recommend either the acceptance or the rejection of the dissertation. The following marking scale is used to grade the

dissertation:

magna cum laude (excellent) 1.0-1.4
cum laude (good) 1.5-2.4
rite (satisfactory) 2.5-3.4
non sufficit (inadequate) 3.5

The reviewers may also make the acceptance of the dissertation dependant upon the remedying of deficiencies, or require that corrections be made.

(3) After the submission of the evaluation, the complete dissertation documents are made available in the Dean's office for the members of the doctoral committee to inspect and to give written commentary on the marking.

(4) Once the acceptance of the dissertation has been recommended by all reviewers, the chairperson of the doctoral committee immediately effects the continuation of the doctoral examination procedures. The doctoral candidate is informed of the reviewers' decision.

(5) Should the reviewers' grading of the dissertation vary by more than one number mark, the doctoral committee, in coordination with the Faculty Council, calls for an additional external opinion.

(6) Should at least one reviewer recommend the rejection of the dissertation, the doctoral committee decides whether to continue the doctoral examination procedures, or recommends to the Faculty Council to close the examination procedures unsuccessfully (i.e., without granting a degree to the candidate). The majority of the doctorate-holding members of the Faculty Council must agree to this decision. With the approval of the Faculty Council, it may be decided to continue the examination procedures either with the obtainment of an additional evaluative opinion, or else with the election of three new reviewers. Following the new evaluation, the decision to accept or to reject the dissertation is made by a majority vote of the doctorate-holding members of the Faculty Council, based on the recommendation of the doctoral committee, and taking into account all prior evaluations of the dissertation.

(7) Should two reviewers reject the dissertation, the doctoral committee recommends to the Faculty Council to close the examination procedures unsuccessfully.

(8) The Dean is to serve a written notice to the doctoral candidate regarding discontinuation of the examination procedures. The doctoral candidate is in this case allowed to view the examination documents. A copy of the dissertation is to remain in the files of the Faculty.

(9) If the dissertation has been rejected, the candidate may submit only one new application for the doctoral examination and try again to earn a degree.

VII. Oral exam (Disputation)

§ 10

(1) After the dissertation has been accepted, there is a public disputation (defense) of the dissertation. The date is appointed by the president of the doctoral committee and should be within the 14 days after reception of the reviews. The date is made known to the candidate, the members of the doctoral committee and the public.

(2) The public disputation aims at presenting the most important findings of the dissertation in a talk of about 30 minutes length and a scientific discussion following it in which the candidate defends his or her findings and displays knowledge consistent with extensive, independent research activity within this discipline combined with a good overview of the current status of research in the field.

(3) The disputation is governed by the president of the doctoral committee. At least four other members of the doctoral committee have to take part in the defense. Basically, every doctorate-holding member of the Faculty has the right to ask questions during the discussion. The questions by members of the doctoral committee have priority.

(4) The president of the doctoral committee draws up a protocol recording the general course of the disputation, and the main questions of the discussion as well as the mark of the disputation. The following marking scale is used to grade the disputation:

magna cum laude (excellent) 1.0-1.4

cum laude (good) 1.5-2.4

rite (satisfactory) 2.5-3.4

non sufficit (inadequate) 3.5

(5) The mark is shared with the doctoral candidate immediately after the disputation.

(6) Should the candidate fail the disputation for the first time, it may be retaken within twelve months. If the candidate fails to take or pass the disputation a second time, the doctoral examination procedures are closed unsuccessfully.

VIII. Final mark

§ 11

(1) Immediately following the defence, the doctoral committee confers over the final mark to be awarded to the doctoral work, with consideration to all prior written comments as in § 9 paragraph 3 about the final mark of the doctoral degree.

(2) The following scale is used to determine the final mark:

summa cum laude (superior) See § 12 paragraph (4)
magna cum laude (excellent) 1.0-1.4
cum laude (good) 1.5-2.4
rite (satisfactory) 2.5-3.4

If necessary, all averaged marks are rounded up or down to one decimal place. The following rules apply: the averaged mark is rounded to at least two decimal places and then it is cut after the first decimal place. If the second decimal place is five, a 0.1 is added to the final mark

(3) The final mark for the doctoral examinations is determined from the arithmetic mean of the marks given to the written dissertation and the mark given the defence. If as in § 9 paragraph 5 more than three dissertation reviewers were necessary, then the individual marks will be weighted so that the dissertation counts for 60%, the defence for 20%, and the defence for 20% of the final mark.

(4) The final mark of "summa cum laude" may be given if all marks for the written dissertation and the mark given the defence are excellent (1,0) and the chair of the doctoral committee grants a written statement certifying superior scientific achievement. In exceptional cases the Faculty Council may award "summa cum laude" also for outstanding scientific achievement if the arithmetic mean of the final mark is not more than 1,10 (unrounded) and if the scientific achievement is proven by the quality of the publications. The outstanding scientific achievement has to be explained in writing by the chair of the doctoral committee in accordance with the committee.

(5) All individual marks and the final mark are displayed in the doctoral protocol and, along with the proposal to grant an academic degree, laid as the doctoral committee's recommendation before the Faculty Council, to be adopted as a resolution.

(6) At its next sitting, the Faculty Council approves the final mark for the doctoral work and the granting of a doctorate. This is done through a majority vote of the doctorate-holding members of the Council.

(7) Immediately following this meeting of the Faculty Council, the final mark for the doctoral work is made known to the doctoral candidate.

IX. Completion of examination procedures and certification

§ 12

(1) The doctoral committee can, at the suggestion of the reviewers, give permission for the removal of errors before the publishing of the dissertation. It is incumbent upon the Dean to assess the editing.

(2) The Dean shares the decision of the Faculty Council with the doctoral candidate, in writing, and, in the case of the decision to grant the candidate an academic

degree, advises him or her as to the obligation to publish the dissertation as well as to the full terms and benefits of the doctorate.

§ 13

(1) Following the successful closure of the doctoral procedures, the candidate is obligated to publish the dissertation and to provide the Thüringer Universitäts- und Landesbibliothek (ThULB) with copies (Pflichtexemplare) as outlined in paragraph (2).

(2) The obligation to publish the dissertation is satisfied when, in addition to four copies for the examination files, the following copies of the dissertation are supplied to the ThULB:

- a. either 10 printed copies, on archival quality, wood- and acid-free paper and durably bound, or
- b. six printed copies, if the entire dissertation has been published in a journal or scientific written series, or
- c. six printed copies, if a commercial publisher will distribute the dissertation as a book, of which at least 150 copies can be demonstrated, and this publishing is announced on the back of the title page of the dissertation, or
- d. six printed copies and a copy-compatible, archival quality microfiche, or
- e. six printed copies and an electronic version in a data format and medium which is according to parameters set by the ThULB.

In cases a., d., and e., the doctoral candidate transfers to the university the right to make further copies of the dissertation.

§ 14

(1) As soon as the conditions in § 13 paragraph (1) are fulfilled and the obligation to publish the dissertation as given in § 14 is satisfied, the doctorate is officially granted through the handing over of a certificate (Urkunde) signed by the Rector and the Dean. The day of the performance of the last oral task is given as the granting date for the degree.

(2) The right of the doctoral candidate to use the title of Doctor and to display the associated degree begins strictly with the handing over of this certificate.

(3) As an exception to paragraph (2), the candidate may be granted a provisional right to assume the doctoral degree and title before the handing over of the certificate if the fulfilment of all outstanding requirements has been demonstrated. This decision is issued by the Dean.

(4) Following the closure of the doctoral examination procedures, the candidate has the right to view the documents.

X. Fraud and denial of the doctorate

§ 15

(1) The granting of the doctorate is to be revoked if the applicant has lied or cheated in the verification of admission requirements or in any of the activities involved in the earning of the doctorate, or if anything should come to light which would have disqualified the candidate from being granted a degree. The decision to revoke the doctorate is made by a majority vote of the doctorate-holding members of the Faculty Council, after the holder of the degree has been afforded a hearing before the council.

(2) If the requirements for admission to a doctoral programme were not fulfilled, and the applicant did not attempt to lie or cheat about their fulfilment, and if this first becomes known after the handing over of the doctoral certificate, these deficiencies will be considered remedied through the successful completion of the dissertation, oral exam, and defence.

(3) In addition to the above conditions, the revoking of a doctorate is subject to the Law in general.

XI. Appeal of decisions

§ 16

(1) All decisions regarding admission to apply to a doctoral programme, the acceptance or rejection of the dissertation and the oral sections of the doctoral examination procedures (oral exam and defence) are to be shared with the applicant in writing. Any notice of incrimination from the Faculty Council and/or the doctoral committee is to be justified and is to be furnished for any inquiry into the legal remedies available to the candidate and his or her right to appeal.

(2) Within a month following notification of the decision, the concerned party may file a written appeal before the Rector of the Friedrich-Schiller-Universität. The Faculty Council then obtains an opinion from the legal department of the university and subsequently makes a decision regarding the appeal via a majority vote of its doctorate-holding members. The Rector issues notice of the decision after first obtaining the Dean's counter-signature.

(3) The provisions of the administration procedural law (Verwaltungsgerichtsordnung) apply to the appeal and to the appeal process. In addition, § 111 of the Thuringian Higher Education Act (Thüringer Hochschulgesetz [ThürHG]) also applies.

XII. Honorary degrees and their renewal

§ 17

(1) In the recognition of excellent scientific achievement or other special merits, the Friedrich-Schiller-Universität can issue honorary degrees as in § 1 paragraph (2). Honorary degrees may be granted through the Faculty of Biology and Pharmacy for any of the fields that it represents. The receipt of such a degree is a rare distinction.

(2) Candidates for honorary degrees must be nominated by at least three professors of the faculty.

(3) Based on the submitted nominations, the Faculty Council may decide through the approval of three quarters of its doctorate-holding members to grant the honorary doctorate. Before the Faculty Council reaches a decision, the Senate is also to be given the opportunity to offer an opinion.

(4) The Rector and the Dean normally grant honorary degrees in an event to which the members of the Faculty Council and Senate and of the Faculty are invited. The degree is granted through the presentation of a certificate signed by the Rector and the Dean, in which the achievements of the honoured personage are recognised.

§ 18

(1) The honorary doctoral certificate can be renewed upon the 50th anniversary of the day of its initial conferral, if this renewal appears fitting in consideration of the scientific merits or close ties of the recipient with the Friedrich-Schiller-Universität.

(2) The anniversary certificate is granted following the proposal of the Dean and the approval of the Faculty Council. This certificate bears the signature of the Rector and of the Dean.

XIII. Coming into effect of this course of examination (Promotionsordnung) and provisions during transition

§ 19

(1) For any applicant who has been accepted as a doctoral candidate at another postsecondary institution, but whose advisor has accepted a position with this Faculty, the requirements for admission to apply to a doctoral programme at the other institution, as well as all other requirements set forward in this document by the Faculty of Biology and Pharmacy apply. The examination procedures in such cases will be conducted strictly according to the course of examination for doctoral candidates of the Faculty of Biology and Pharmacy.

(2) Applicants who were already accepted on the basis of the course of examination for doctoral candidates at the Friedrich-Schiller-Universität from 19 Oktober 2000, before the coming into effect of this document, have the right, until the termination of

the semester during which this course of examination comes into effect, to choose between the current course of examination and the one which was in effect when they were accepted.

§ 20

This course of examination comes into effect on the day following its release in the official journal of the Friedrich-Schiller-University Jena. The old course of examination is henceforth valid only for those candidates who make use of the right to vote as in § 20 of the old course of examinations.

Jena, xx.xx.2007

Prof. Dr. Klaus Dicke Prof. Dr. Jochen Lehmann

Rector Dean

Appendix 1 to the course of examination for doctoral candidates as described in § 3 paragraph (4)

Additional assessment procedures for admission to apply to a doctoral programme for graduates of universities of applied sciences (Fachhochschulabsolventen) at the Faculty of Biology and Pharmacy of the Friedrich-Schiller-Universität Jena

(1) In principle, graduates of universities of applied sciences are allowed to submit an application for admission to a doctoral programme in the Faculty of Biology and Pharmacy. The Faculty Council decides whether to accept the application after the applicant has completed an additional assessment (Eignungsfeststellungsverfahren).

(2) A committee consisting of the chair of the Examination Committee (Prüfungsausschuss) and at least three members of the faculty (professors or lecturers) is chosen by the Faculty Council for the purpose of establishing an assessment procedure. In individual cases, this committee can also set departures from the usual admission requirements and makes recommendations for the necessary number of additional semesters before the exam may be taken.

(3) The following are prerequisite for the assessment procedure set by the committee:

- The final mark for the degree from the university of applied sciences must be better than 1,5;
- The diploma thesis (Diplomarbeit) must have received the mark of "excellent" ("sehr gut").

(4) The exams to be taken during the assessment comprise:

- Exams in two required subjects from basic studies (Grundstudium),
- Exams in two required subjects from the advanced studies (Hauptstudium)

in terms of the corresponding course of study for Diplom candidates (determined from the topic of the doctoral work).

(5) All subjects must be completed with a mark of 2,3 or better.

(6) The exams take place during the usual examination period. If an exam is not passed with a mark of at least 2,3, it may be retaken only once. The committee elected by the Faculty Council decides on exceptions to this rule.

(7) The application for admission to the assessment procedure must be accompanied by the following:

- a curriculum vitae (CV) of the applicant's scientific career with relevant documents (degree transcript, diploma thesis)
- a declaration as to whether a comparable doctoral qualifying examination has already taken place at any postsecondary institution,
- an official certificate of good conduct, if the applicant is not currently in civil service,
- a declaration as to whether an academic degree has been revoked or if the

applicant is being monitored by a state prosecutor as part of preliminary legal proceedings.

Appendix 2 to the course of examination for doctoral candidates as described in § 4 paragraph (1)

Note: This English translation is for your information only.

Please complete and submit the German form on the next page.

Application to be accepted as a doctoral candidate in the Faculty of Biology and Pharmacy (English translation)

Thesis:

.....

Institute:

Advisor:

Jena,

DD.MM.YYYY Advisor's signature

1. Personal information

Last name: First name:

Birth name*: Born on: in:

Marital status: Country of citizenship:

Address:

.....

*if different from current last name

2. Postsecondary education

From – to Name of institution Subject area

.....
.....
.....

Degree granted: Final mark:

Jena,

DD.MM.YYYY Applicant's signature

To be attached:

Curriculum vitae

Transcript copy

Appendix 2 to the course of examination for doctoral candidates as described in § 4 paragraph (1)

Antrag auf Annahme als Doktorand an der Biologisch-Pharmazeutischen Fakultät

Thema:

.....

Institut:

Betreuer:

Jena,

DD.MM.YYYY Unterschrift des Betreuers

1. Angaben zur Person

Name: Vorname:

Geburtsname*: Geb. am: in:

Familienstand: Staatsangehörigkeit:

Anschrift:

.....

.....

*wenn anders als aktuelle Name

2. Angaben zum Hochschulstudium

Von – bis Name der Hochschule Studiengang

.....

.....

.....

Abschluss als: Gesamtnote:

Jena,

DD.MM.YYYY Unterschrift des Antragstellers

Anlagen:

Lebenslauf

Zeugniskopie

Appendix 3 to the course of examination for doctoral candidates as described in § 4 paragraph (3)

**Note: This English translation is for your information only.
The German certificate on the next page is authoritative.**

Certificate

of acceptance as a **doctoral candidate**
in the Faculty of Biology and Pharmacy
of the Friedrich-Schiller-Universität Jena

Herewith let it be confirmed, that the application to be accepted as a doctoral candidate in the Faculty of Biology and Pharmacy of the Friedrich-Schiller-Universität Jena from Ms./Mr., born on: in:

.....,
upon the meeting of the Faculty Council on:....., has been examined and found to meet the necessary conditions for admission as described in the course of examination for this Faculty.

Ms./Mr. will take as her/his doctoral thesis:
.....
.....
.....
.....

at the Institute for
with as his/her advisor.

Requirements following § 3 paragraph (2) of the course of study:
Ms./Mr. has been advised that certain required conditions laid out in the course of study of the Faculty of Biology and Pharmacy must be fulfilled during the doctoral work, in accordance with his or her advisor, prior to the submission of the dissertation.

Jena,
DD.MM.YYYY Signature of the Dean

Appendix 3 to the course of examination for doctoral candidates as described in § 4 paragraph (3)

Bescheinigung

über die Annahme als **Doktorand**
an der Biologisch-Pharmazeutischen Fakultät
der Friedrich-Schiller-Universität Jena

Hiermit wird bestätigt, dass dem Antrag auf Zulassung als Doktorand an der
Biologisch-Pharmazeutischen Fakultät von

Frau/Herr, geb. am: in:

.....,

auf der Sitzung des Fakultätsrates am:....., nach Prüfung der lt.

Promotionsordnung dieser Fakultät notwendigen Voraussetzungen stattgegeben wurde.

Frau/Herr wird als Doktorand das Thema:

.....
.....
.....

am Institut für

unter der Betreuung von: bearbeiten.

Auflagen nach § 3 Abs. (2) der Promotionsordnung:

Frau/Herr wurde darauf hingewiesen, dass

während der Arbeiten zur Promotion in Abstimmung mit dem Betreuer die in der
Promotionsordnung der Biologisch-Pharmazeutischen Fakultät für den Zeitabschnitt bis
zur Einreichung der Dissertation festgelegten Bedingungen zu erfüllen sind.

Jena,

DD.MM.YYYY Unterschrift des Dekans

Appendix 4 to the course of examination for doctoral candidates following § 8 paragraph (4)

Prototype
for the dissertation title page (German)

Title of the Dissertation

Dissertation

**zur Erlangung des akademischen Grades doctor rerum naturalium
(Dr. rer. nat.)**

**vorgelegt dem Rat der Biologisch-Pharmazeutischen Fakultät
der Friedrich-Schiller- Universität Jena**

von (previously acquired academic degrees, first and last name)

geboren am in.....

Appendix 4 to the course of examination for doctoral candidates following § 8 paragraph (4)

Prototype
for the dissertation title page (English)

Title of the Dissertation

Dissertation

**for the obtainment of the academic degree doctor rerum naturalium
(Dr. rer. nat.)**

**presented to the Council of the Faculty of Biology and Pharmacy
of the Friedrich-Schiller-Universität Jena**

**by (previously acquired academic degrees, first and last
name)**

born on in.....